



Lord Deramore's  
Primary School

*"Striving to be the best we can be"*

# *New Starters'* *Booklet* *2022*





# Lord Deramore's Primary School

*"Striving to be the best we can be"*

## 1. Welcome to Lord Deramore's

We would like to welcome you to our Lord Deramore's Family. This is the start of a very special journey for yourselves and your child. We believe the journey will be a successful one when we work in partnership with each other. We are always available to answer any questions you may have both before your child starts school and throughout the year.

You can contact Mr Sharpe directly via email [asharpe@lordderamores.com](mailto:asharpe@lordderamores.com) or you may contact the school on [lordderamores.primary@york.gov.uk](mailto:lordderamores.primary@york.gov.uk) or via phone (01904) 553890.

### Lord Deramore's – Striving to be the best we can be

#### Nurturing Learners for Life

**We believe school should be a place where children are happy and engaged in their learning.**

**We believe that when children are comfortable and confident they learn most effectively.**

**We believe that learning is developed at home and school. Parents are partners in their child's education.**

In this booklet, you will find the information you need as your child begins their journey. We hope you find it useful.



James Rourke

Headteacher



Adam Sharpe

Early Years Team



Ann Bradley





# Lord Deramore's Primary School

*"Striving to be the best we can be"*

## Useful Information

General information about the school is on the website **[www.lordderamores.com](http://www.lordderamores.com)**

All letters from school come via **ParentPay**—an email system (you will receive a personal login for your child to activate your account) unless they have a response form in which case a paper copy will be sent.

You can follow us on social media:

Facebook <https://www.facebook.com/lordderamoresprimaryschool/>

Twitter **@lordderamores**

Other ways to contact us:

Lord Deramore's Primary School  
School Lane  
Heslington  
York  
YO10 5EE

Tel: 01904 553890

Email: [lordderamores.primary@york.gov.uk](mailto:lordderamores.primary@york.gov.uk)

You can contact Mr Sharpe via email: [asharpe@lordderamores.com](mailto:asharpe@lordderamores.com)

The Friends of Lord Deramore's School organise various fundraising events throughout the year.



'Breakfast Club' and 'After School Club' offer care before and after school. For more information contact Adele at the Kid's Kabin next to the staff car park, (Monday to Friday 3.00 pm - 5.45 pm, term time only), by telephone on 07494 260869 or by email at [kidskabins@gmail.com](mailto:kidskabins@gmail.com).



# Lord Deramore's Primary School

*"Striving to be the best we can be"*

## 2. Early Years at Lord Deramore's

**'Happy and engaged'** - this is our vision for the Early Years children at Lord Deramore's. We passionately believe that when children are happy and engaged, they learn most effectively.

Our Early Years Environment—both inside and outside is designed to:

- allow the children to make choices about where they would like to spend their time
- encourage children to develop independence
- enable children to follow their interests and to actively seek out new experiences.

We believe in **'child-led learning'** and so staff teach children while they play, following their natural interests and building on and extending their skills and knowledge. We believe this is when children learn most effectively.

Teaching follows guidance in the **'Early Years Foundation Stage'** document, which outlines the **Characteristics of Effective Learning** and seven **Areas of Learning** (three **Prime Areas** and four **Specific Areas**).

The **Characteristics of Effective Learning** are ways in which children engage with other people and their environment. They help children be effective and motivated learners.

### Characteristics of Effective Learning:

- \* Playing and Exploring
- \* Active Learning
- \* Creating and Thinking Critically

The **Prime Areas** are the building blocks that need to be in place for future learning. **The Specific Areas** build on the Prime Areas.

### Three prime areas:

- \* Communication and Language
- \* Physical Development
- \* Personal, Social and Emotional Development

### Four specific areas:

- \* Literacy
- \* Mathematics
- \* Understanding the World
- \* Expressive Arts and Design







# Lord Deramore's Primary School

"Striving to be the best we can be"



TUESDAY  
WEDNESDAY



## What will my child do during the day?

- 8.40am** Door is opened
- 8.50am** Official start of the school day - please be at school by this time
- 9.00am** Gate to the playground is locked - if you arrive after this time, please go to the school office
- 11.45am** Lunchtime
- 1.00pm** Afternoon school begins
- 3.15pm** Home time - children are handed to parents/carers from the classroom door



The children spend a large part of the day where they choose to play inside or outside. They are free to move around the classroom as they wish. Staff will play with the children in the areas they are in. They will observe, interact, join in the play, ask questions, introduce new words, support and extend knowledge and skills.

Fruit, water and milk are available for children throughout these extended sessions.

There are a number of whole class sessions each day, where we teach phonics, maths, and writing. Each day there will also be story and singing sessions. There are also whole class lessons of PE and forest schools.

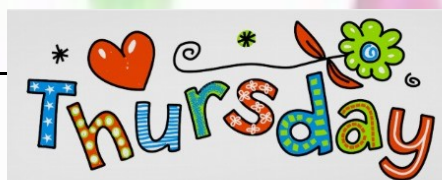
### Focus Children

Each week we choose three children who will be our focus children. Staff will spend more time with these children, adding photos and observations to their online learning journey, via **Tapestry**.

There will be time the following week for parents/carers to come to school to talk to staff about their child's learning.

### Homework

Children are tired at the end of the day, so we don't send much homework. We ask that you play the reading games and read the reading books that we send home in your child's book bag as a priority. Regular practise of reading impacts greatly on a child's progress in reading. We also send a homework menu via ParentPay each half term. This has a variety of practical activities on it which you can do with your child at home should you wish.



FRIDAY



# Lord Deramore's Primary School

*"Striving to be the best we can be"*

## Coming to School

- \* Walk, cycle or scooter—bikes and scooters can be stored in the bike shed and scooter park—please do not ride bikes or scooters in the school grounds
- \* Car—please park on the roads around school (avoiding double yellow lines, neighbours garages and the school entrances). Please **do not** park in the school car park, this is for staff only (this includes when dropping off or collecting children from Kids' Kabin).
- \* Parents/carers may use the Church car park from approx. 8.30am to 9.15am for drop off and from 3pm to 3.30pm for pick up.

*For safety reasons children are not allowed to play with equipment in the morning or after school in the Phase 1 outdoor area.*

## Snack Time

We provide healthy snacks in school for children in Early Years. They are able to choose a piece of fruit or vegetable during our extended play sessions each morning and afternoon.

## Milk

We are part of the 'Cool Milk' scheme, providing milk for children in primary schools. Milk is free for children under five and is subsidised at approximately 23p per day for over fives. If you would like your child to have milk each day once they turn 5, please visit **[www.coolmilk.com](http://www.coolmilk.com)** to register a couple of weeks before your child is 5. There is no need to register before this time.

## Water

Water is available in the classroom at all times and also at lunchtime.

## Dinner Time

Children eat lunch at tables in the hall. You can choose what type of lunch your child will have – either school dinner, packed lunch or a home dinner. After they have eaten, the children play outside until afternoon school starts at 1pm.



## School Dinner

The school kitchen serves a choice of lunches (including jacket potatoes, salad bar and vegetarian options) daily. Menus can be found on the school website. School meals are free of charge for Early Years, Year One and Year Two children.

## Home Dinner

There may be times that your child needs to be a home dinner. You will need to collect your child from the school office and return them to the school office in time to start afternoon school at 1pm.





# Lord Deramore's Primary School

*"Striving to be the best we can be"*

## Packed Lunch

Your child may prefer to have a packed lunch. They will need a named lunch box. **You will need to send a drink in their packed lunch.** We encourage healthy eating as detailed in our Food Policy - sweets, chocolate bars and fizzy drinks are not allowed. Please do not send cans or glass bottles into school. We have children in school with severe food allergies so **we ask parents not to send nuts** (including nut products eg peanut butter or Nutella) into school.

The lunch boxes are stored on a blue trolley (marked EY/Y1/Y2) that is kept at the front of school. We ask the children not to throw anything away, apart from drink and yoghurt cartons, so you can see exactly what they have eaten at lunchtime. Please remember to collect lunch boxes at the end of the day.

There will be an opportunity to **try a school dinner** with your child on Thursday 21 July, more details to follow. You will be able to try a meal and help your child see what it will be like at lunchtime. Your child's meal will be free, adult meals will be £3 per adult.

## Home Time

The children leave school via the classroom door. The class teacher will hand each child over to their parent/carer.

We do not let children go home with any other adult unless we have their name on our 'collecting from school list' or we have the written permission of a parent. A note should be put in the child's planner or in a letter. In an emergency you may phone the school office with changes to the collection arrangements.

Once a child has been handed over to a parent/carer we expect them to be supervised by that adult at all times whilst on the school premises.

Please note that the play equipment in the Phase 1 outdoor area is for use within the school day only.



# Lord Deramore's Primary School

*"Striving to be the best we can be"*

## Lost Property

We have a box in the classroom where we keep items that we find. Named items are returned to the children.

Please **label everything** clearly so that your child can recognise their own belongings and so that other children/adults in school can see who items belong to.

## Classroom Rules

In Early Years we have three simple rules:

- \* We tidy up as we go along
- \* We use quiet voices inside
- \* We run outside

We teach and encourage the children to have respect for one another and use good manners within school. We expect children to:

- \* listen to each other and to staff
- \* to say please and thank you
- \* to solve problems using words



During their time at school, children will be learning how to interact with others, solve disagreements and regulate their own behaviour. There will be times when children find these things difficult. At these times, the staff will talk to the children involved, help them calm down and discuss ways to respond differently in the future.







# Lord Deramore's Primary School

*"Striving to be the best we can be"*

## How you can help prepare your child for school

### Independence

The more independent your child is, the more confident they will feel. You may try to encourage your child to do some of the following:

- \* Find their own coat and put it on or take it off
- \* Use and flush the toilet
- \* Wash their hands
- \* Dress and undress independently as quickly as possible
- \* Know their own clothes and footwear
- \* Recognise their name on their things
- \* Eat with a knife and fork

### Be Positive

Talk to your child about starting school and all the things they are looking forward to. Try not to show any concerns you may have but reassure them that the adults in school are there to help and that you will be looking forward to hearing about all the things they have enjoyed at the end of the day.

### Stories, songs and talking

Reading a story book to your child is not only enjoyable, it is hugely beneficial, so continue to enjoy snuggling up with your favourite books. Songs, rhymes and games such as I Spy are also helpful in getting your child tuned in to language. Children ask **a lot** of questions—but the research shows how vital it is for a child's development to have conversations—so keep talking!

### Be Prepared

Let your child try on their school uniform and get excited about the adventures ahead!

### Information

It is important that you let us know of any illness or medical condition your child may have. It is also important to let us know about any significant events in your child's life such as the illness of a relative, the breakdown of a relationship or moving house. These things can affect your child both at the start of their school life and throughout their time at school.

### Ask

If you have any questions about what we are doing in school and why we are doing it, or there is something you are concerned about, please come and talk to us. Little problems can become big ones if they are not discussed. Please do not hesitate to ask.



# Lord Deramore's Primary School

"Striving to be the best we can be"

## 3. School Uniform

### Uniform

Royal blue sweatshirt/fleece/cardigan  
White/royal blue polo shirt or blouse/shirt  
Grey/navy skirt or pinafore dress  
Grey/navy trousers or shorts  
Blue and white checked dress  
Plain black/navy shoes with velcro fastening

### PE Kit

Shorts (dark blue or black)  
White T-shirt  
Sweatshirt (dark blue or black)  
Jogging bottoms (dark blue or black)  
Socks  
Spare pants  
Trainers with velcro fastening

A drawstring bag large enough to hold all the PE kit

### Forest Schools

Weather appropriate clothing e.g. waterproof trousers or sallopettes, warm waterproof coat, thermal socks, wellies or snowboots, hat and gloves, sun hat

### Lunch Box

If your child will have a packed lunch they will need a box/bag that is **clearly named** with their full name and class.

### Waterproof Coat

Please send your child with a waterproof coat with a hood everyday.

### Book Bag

To keep reading book and planner in a good condition.

**Please note we do not feel that your child will need an additional school bag. This will change as your child progresses through school.**

**Please label all items clearly with your child's name**





# Lord Deramore's Primary School

"Striving to be the best we can be"

## Where to Buy Uniform

Many items of uniform are available from high street stores and local supermarkets. However, uniform items bearing the school logo (i.e. polo shirts, sweatshirts, cardigans and fleeces) are available from:

Keal Teamwear  
105 Walmgate  
York YO1 9UA

01904 624497 or [enquiries@keal-teamwear.com](mailto:enquiries@keal-teamwear.com)

## PE

PE kit should be kept in school in a **named drawstring bag**. In case of any accidents, please keep spare pants and socks in the kit as well.

## Jewellery

Jewellery and watches **should not** be worn. We prefer earrings to be removed for PE. They may also be taped over with surgical tape – you must supply this and keep it in your child's PE bag. Nail polish, make-up and tattoos are **not** allowed.



Royal blue  
jumper

Grey Trousers or shorts

Black Shoes



Book Bag



Polo Shirt

Grey Pinafore

White and blue  
checked summer



Royal blue  
cardigan





# Lord Deramore's Primary School

"Striving to be the best we can be"



Waterproof suit

Wellies



Waterproof coat

Sallopettes



Sweatshirt



Shorts

White T-Shirt

Jogging Bottoms



PE Bag





# Lord Deramore's Primary School

*"Striving to be the best we can be"*

## 4. Key Dates

### Transition

We offer the following opportunities for your child to visit school, become familiar with the classroom and meet the staff and their new classmates:

**Thursday 23<sup>rd</sup> June** – hour long stay and play session for your child plus one adult, in groups of about 10.

**Thursday 7<sup>th</sup> July** - small group session for an hour, a chance for your child to stay alone at school. Parents/carers are welcome to come to the school hall where refreshments will be provided.

Times: 9.15 to 10.15am; 10.30 to 11.30am; 1.15 to 2.15pm

**Wednesday 20<sup>th</sup> July** – a two hour session, morning (9-11 am) or afternoon (1-3 pm), for your child to spend with half their new class.

**Thursday 21<sup>st</sup> July** – a two and a half hour session, morning (9-11.30 am) or afternoon (12.30-3 pm). Your child will be in class for two hours then you will be invited to join them to sample lunch in the school hall, either at the end of their morning session or the beginning of the afternoon.

**Week beginning Tuesday 6<sup>th</sup> September** – children will stay for a slightly shorter morning school session 8.40 – 11.45 am.

**Week beginning Monday 12<sup>th</sup> September** – children will be attending full time from 8.50 am to 3.15 pm each day, Monday to Friday.



# Lord Deramore's Primary School

"Striving to be the best we can be"

## 2022-23 Term Dates

Term	Starts:	Finishes:
Autumn 2022 - first half term	Tuesday 6th September	Friday 21st October
Autumn 2021 - second half term	Monday 31st October	Friday 16th December
Spring 2023 - first half term	Wednesday 4th January	Friday 10th February
Spring 2023 - second half term	Monday 20th February	Friday 31st March
Summer 2023 - first half term	Monday 17th April	Thursday 25th May
Summer 2023 - second half term	Monday 5th June	Friday 21st July

Teacher training days (when school will be closed to children) and bank holidays for academic year 2022-2023 will be: Monday 5th September 2022, Monday 3rd January 2023, **Monday 1st May 2023 (Bank Holiday)**, Friday 26th May 2023, Monday 24th and Tuesday 25th July 2023

### Additional Note for University Students and Overseas Parents

UK schools are run by the Local Education Authorities and are free up to the age of 16. If your child is under 16 and going to be with you in York for more than six months then they should enrol with one of the local schools. In the UK there are three types of school:

- Nursery school/pre-school: 3 years – 5 years (this is optional)
- Primary school: 4 years – 11 years (children start primary school the September after their 4<sup>th</sup> birthday, this is compulsory)
- Secondary school: 11 years – 16 years (this is compulsory)

Children are **legally obliged to attend school** and should only be absent for authorised reasons (which the school are aware of in advance). **Any visits made back to your home country should be arranged outside of school term dates** as these, along with any other holidays during term time, will not be authorised (unless there is an exceptional reason why you need to go in term time). If your child is absent for unauthorised reasons for five days or more you may be fined by the City of York Council. **If a child is absent from school for more than three weeks, due to unauthorised reasons, the child may lose his/her school place and would need to reapply again.**

**Note that school term dates differ from the University's. Children must attend school on the above dates.**

For more information, visit: <https://www.york.ac.uk/students/support/children/international-children/before/schools-and-childcare/>





# Lord Deramore's Primary School

"Striving to be the best we can be"

## 5. Absences and Medical Matters

### Absences and Illness

When children are away from school, please inform us regarding the reason for absence by telephoning the school office first thing in the morning on 01904 553890, or by email on [lorderamores.primary@york.gov.uk](mailto:lorderamores.primary@york.gov.uk). If we have not heard from you, we may telephone you at home. Please contact the school at the start of each day of absence to keep us informed. Please note that school attendance registers are monitored by an educational social worker. School policy says - We would like parents/carers to inform the school of their child's absence as soon as possible, with the reason for absence and the likely length of absence. It is requested that dental and medical appointments are planned for after school but understand that emergency appointments may be during the school day. Illness is categorised as an authorised absence in the register.

### Leave of Absence or Family Holidays

#### WHAT THE LAW SAYS:

Schools are regularly audited to ensure that they are following government guidelines and policies. Schools and headteachers are not allowed to authorise any requests for leave of absence in term time unless it is for **exceptional** circumstances.

#### UNAUTHORISED ABSENCES:

The school will automatically report the following types of absences as **unauthorised**:

- Family holidays at any time during the school term
- Visiting relatives, family or friends for no exceptional reason
- Parental work or study commitments unless evidence is provided by work/university/college indicating that the visit must take place during term-time dates.

#### EXCEPTIONAL CIRCUMSTANCES in which absences can be approved include:

- Attendance at family funerals and ceremonies
- Medical reasons and appointments
- Attendance at extra-curricular events (eg sporting competition, tournament, music)
- Religious worship or commitments
- Visiting prospective future schools or educational establishments (including for examinations)
- Visiting relatives, family or friends who may be gravely ill.

#### WHAT THE HEADTEACHER WILL DO:

The headteacher is only allowed to authorise an absence if it falls under the definition of 'exceptional circumstances'. All other absence requests will be recorded as unauthorised on your child's records.

#### PLEASE REMEMBER:

Pupils in Years 2 and 6 must avoid any absences during the important test dates, which nationally take place in the month of May. It is advisable to give 7 days' notice in order for your request to be processed by the school office prior to the start of your absence.



# Lord Deramore's Primary School

"Striving to be the best we can be"

## Medicines

Generally we do not give medication at school and children are not allowed to bring medicines with them. This is very important for the safety of all our children. However, if you have any specific queries please contact the school office.

## Asthma

The class teacher keeps the inhalers in a safe place in the classroom. Your child is made aware of where this is and should ask the teacher when they need their inhaler. Please talk to your teacher about the specific needs of your child. We are used to having children in school with asthma, and every effort is made to help them feel confident and comfortable in class.

## Allergies

If your child has medication for allergies, such as antihistamines or an epipen, we will need to keep them in school in case they are needed.

## Sun Safety

On sunny days, parents and carers should apply sun cream to their child *prior* to coming to school. Since some children have allergies to certain creams, ***children should not bring creams into school to apply themselves***. In Early Years, we will re-apply sun cream should they need it. Children should also bring a named sun hat to wear on sunny days.

## Illness at School

If the teacher feels that your child is not well we will contact you. A form is provided in this pack for you to give emergency telephone numbers and addresses that we may contact if we are unable to reach you.

## Accidents

If your child has a minor accident at school, for instance a grazed knee, it will be cleaned with water. Please inform us if your child cannot use plasters because of allergic reactions. However, if your child has an accident and we have any concerns about their well-being, we will contact you immediately. If we feel your child is able to continue at school, we will send you a letter explaining the incident so that you can continue to monitor your child at home. This is particularly important with bumps to the head.

## Medical Information and Emergency Telephone Numbers

Please keep us up to date. The health of your child is important to us and we want to provide the safest environment we can for them.





# Lord Deramore's Primary School

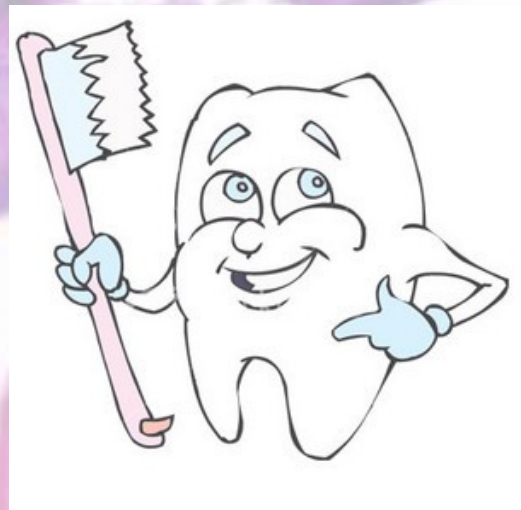
*"Striving to be the best we can be"*

## School Health Service (SHS)

The SHS is a resource for pupils, parents and teachers. The aim is to enable school children to maintain the best possible health, physically, emotionally and socially, so as to achieve their full educational potential and to encourage a healthy lifestyle. The Community Child Health Doctor and the school nurse, work with specialists and other health professionals to support pupils with individual health needs. Screening surveillance of hearing, vision, height and weight is carried out by the school health assistant. Parents will be consulted when there is a need for further follow-up.

## Community Dental Service (CDS)

The CDS carries out dental inspections on targeted schools. Parents are recommended to register with their family dentist for treatment.





# Lord Deramore's Primary School

"Striving to be the best we can be"

## 6. Checklist

- \* Book bag
- \* School uniform
- \* School shoes
- \* PE kit
- \* Spare socks
- \* Spare pants
- \* Spare hair bands
- \* Surgical tape for earrings
- \* Large drawstring bag
- \* Appropriate clothing for Forest Schools
- \* Waterproof coat
- \* Wellington boots



## **ALL BELONGINGS NAMED**

### Forms

Forms to be completed by the first week:

- \* Lord Deramore's admission and permission form - please complete **all** sections of the form
- \* My family photograph - please print and attach a photograph of your child and the people in their immediate family, try and stay within the frame provided
- \* Adults collecting from school - list any adults, other than legal parents/carers, who will pick your child up from school
- \* Home/school agreement

