

Lord Deramore's Primary School

Parent / Carer Admission and Consent Form

Pupil Details – one form must be completed for each child starting school.

Please note: before admission can take place, it is a legal requirement for school to see your child's original birth certificate and/or passport (not copies). Thank you

Surname:		Sex:	Male		Female	
First Name:		Known Name:				
Middle Names:		Date of Birth:				
Home Address:		Home Phone No.				
		Mobile No.				
		Religion:				
Country of birth:		Date arrived in UK if not born here:				

Contact Details	Parent/Carer 1	Parent/Carer 2
Name		
Relationship to pupil		
Parental Responsibility (Y/N)		
Nationality		
Address		
Tick if as above:		
Mobile Number		
Work Phone		
Home Phone		
Email		

Emergency Release Contacts		
I give my consent for my child to be released to the following person(s) in the event of an emergency or illness, if I/we cannot be contacted:		
	Emergency Release Contact 1	Emergency Release Contact 2
Name		
Relationship to pupil		
Authorised to collect		
Address		
Home/Mobile Phone		
Work Phone		
Email		

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Additional Information

Please detail any court orders applying to the child (eg Wards of Court, Legal rights of access etc):		
Does your child have a parent currently serving in the UK military?	Yes	No
If yes, then please complete the additional form enclosed entitled "Little Troopers at School".		
Is your child eligible for free school meals?	Yes	No
This is if you receive an <u>income-related benefit</u> , not the entitlement for children in the first 3 years at school known as Universal Free School meals.		
Is your child eligible to free transport to and from school?	Yes	No
Is your child Adopted from Care? Are you a Special Guardian?	Yes	No
If you would prefer this information is only shared with our designated teacher please see attached letter.		
What is your child's usual mode of travel to school on a morning? (Please specify main method)		
If you are a visiting student or academic at a local University, please can you indicate the anticipated length of time your child will require a place in school?		

School/s/Nursery - previously attended – name, address and telephone number:
Siblings: (Please give the names and dates of birth of other children in the family):

School Dinners

Please let us know if your child has specific dietary requirements by marking X in a box to the right.	Vegan	Vegetarian	Pescatarian	No Pork	No Beef
Please note: We are unable to provide Halal or Kosher food.					

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Medical

Please provide school with details of allergies or medical conditions that we should be aware of to ensure the appropriate provision is in place, (eg. asthma, epilepsy, allergies to stings/food/medicines etc). Please provide any official medical documentation where appropriate.	
Allergy/Medical Condition (1): Severity: Start date: Symptoms: Treatment:	Allergy/Medical Condition (2): Severity: Start date: Symptoms: Treatment:
Name, address and telephone number of family doctor/GP: 	

Special Educational needs

Please provide school with details of any educational health care plans or other special needs

Ethnicity and Language – please mark X in the relevant box

White: British		Asian or Asian British: Indian	
White: Irish		Asian or Asian British: Pakistani	
White: European		Asian or Asian British: Bangladeshi	
White: Other		Asian or Asian British: Other	
White: Traveller of Irish Heritage		Black or Black British: Caribbean	
White: Gypsy/Roma		Black or Black British: African	
Mixed: White and Black Caribbean		Black or Black British: Other	
Mixed: White and Black African		Chinese	
Mixed: White and Asian		Any other ethnic group	
Mixed: Other		Prefer not to say	
Mother tongue:	Other:		Prefer not to say
Language spoken at home:	Other:		Prefer not to say

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Parental Consents

Leaving School Independently		
From Year 3 onwards, parents and carers can provide authorisation for their children to leave school on their own at the end of the school day, please circle Yes/No	Yes	No

Please tick the box to provide consent for the following vital areas of school life. If you are unable to give consent, please contact us to discuss.

	Consent given
Onsite Activities	
Watch films with a U (universal) classification without parental notification and PG (parental guidance) classification with prior parental notification	
Offsite Activities	
Supervised visits/sports events to local destinations (within 3 miles) away from the main school site	
Medical	
My child to be given first aid by trained member of staff during any on or off-site activity	
My child to receive urgent dental, medical or surgical treatment, including anaesthetics, as may be considered necessary by the medical authorities present, during any on or off-site activity	
My child's information to be shared with the NHS or other relevant health professionals	
Adhesive plasters may be applied to my child	
A member of staff to change my child's clothes should they soil them or have a personal 'accident'	
Information and Images (including photographs and video recordings)	
Identifiable photographs or videos of my child (where their face can be recognised) to be used on the internet (including school website and Facebook)	
Identifiable images of my child (where their face can be recognised) to be used in external media, e.g. Local newspaper press release	
Child's image to be included in the School's annual formal class/whole school photographs	

Please note that group images are used within our secure online learning and assessment platforms which can only be securely accessed by school staff, pupils and their immediate parents/carers (e.g. Tapestry Early Years Assessment software, group work stored securely on Google Cloud).

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Parent Agreement

Non-Statutory Communication and information sharing	
By marking X in the box to the right, you are informing us that you understand that: • School shares parent/carers contact information with our home-school communication company (currently ParentPay). • Pupil names and dates of birth are shared with Cool milk – the national milk scheme which provides school milk • That emergency contact information may be shared with after school club providers attended by your child • Child's first name only can be provided at the request of parents/carers for birthday invites / Christmas card lists etc.	

Personal Images (e.g. images taken by families during school performances / sports events)	
The Information Commissioner's Office classes such images as 'personal use' and do not cover them within GDPR regulations. As a school, we remind all visitors that such images must remain personal and should not be shared widely (including via social media). Signs are displayed within the school hall relating to this request and staff regularly remind families at the start of events and through written reminders in newsletters. Further information is available at: https://ico.org.uk/for-the-public/schools/photos/	
By marking X in the box to the right, you agree to not share personal images of the pupils and staff of Lord Deramore's without express permission of those in the image (including uploading any such images onto the Internet).	

Responsible use of social media	
There are informal WhatsApp groups within our school community set up independently by parents/carers to serve as a platform for sharing class and school reminders. They provide an easy way for parents and carers to stay informed and connected whilst celebrating good news stories within year group networks. However, they should never be used to discuss individual pupils, incidents which have occurred within school or publicly share criticism, negativity, concerns or complaints.	
By marking X in the box to the right, you agree to use these platforms - and social media (e.g. Facebook comments) - in alignment with our core values and school policies. This includes confidentiality, maintaining respect for others, and following appropriate and considerate guidelines for communication, both online and offline. Any concerns or complaints should be shared with the school in line with the Complaints Policy.	

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Data Protection Act 1998 – school is collecting this data in order to meet its statutory responsibilities for the provision of education to children in accordance with the Requirements of the Education Act 1996 and the School Standards and Framework Act 1998. Some of this data will be shared with the Local Authority and may be shared with other agencies that are involved in the health and welfare of school children.

- The information in this form will be used throughout your child's time at school.
- You may withdraw your consent at any time by informing the school via the email address: office.ld@york.gov.uk or in writing to:
Lord Deramore's Primary School, School Lane, Heslington, York, YO10 5EE.
- Please sign and date the form before returning it to the school office.

Please ensure that all legal parents/carers sign and date the form below. Should this be a problem, please contact the school office, via telephone on **01904 553890** or email to office.ld@york.gov.uk

Signed		Date	
Name			

Signed		Date	
Name			

Thank you